

2010/2011 COMBINED FEDERAL CAMPAIGN CALENDAR OF EVENTS

December 1, 2010	OPM will begin to accept 2011 National/International applications
December 15, 2010	OPM transmits PCFO financial information to Federal payroll offices for disbursements to be made during the 2011 pay year.
December 15, 2010	Recommended deadline for LFCCs to advertise for 2011 PCFO applications via Public Notice. The application period must be open a minimum 21 calendar days, but it is recommended that it remain open for 30 calendar days. -- 5 CFR §950.104(c)
January 18, 2011	Closing date for 2011 National/International Independent Organization and Federation CFC applications (<i>Must be received in CFC Office no later than 5:00pm EST. Late applications will not be considered.</i>)
January 24, 2011	Recommended deadline for 2010 PCFO Applications to the LFCC.
February 11, 2011	Deadline for LFCCs to select a PCFO – 5 CFR §950.801(a)(3)
February 28, 2011	Recommended opening date for 2011 local applications. (Recommended date only – <u>SJ LFCC will determine an earlier opening date – applications will be posted for download under “For Non-Profits”</u>)
March 1, 2011	Deadline for campaigns to submit Form 1417 (2010 campaign results) to OPM.
March 15, 2011	Deadline for PCFOs to notify 2010 CFC-participating charities and federations of the total designations, share of undesignated amounts, and the names and contact information for donors who authorized the release of their information. – 5 CFR §950.901(i)(1)
March 31, 2011	Deadline for PCFOs to make final disbursement of 2009 campaign funds.
April 1, 2011	Deadline for all campaigns to begin disbursement of 2010 campaign funds. – 5 CFR §950.901(i)(2)
April 1, 2011	Deadline for 2011 Local application period. <u>SJ Campaign will set an earlier application deadline.</u> Local organizations should contact their local CFC office for more information.
April 1, 2011	CFC Charity Registry is available for local campaign data entry.
April 29, 2011	Deadline for LFCC to notify local organizations of eligibility decisions in writing. -- 5 CFR §950.204(e)
May 13, 2011	Target date for notice of national/international organization eligibility decisions.
May 13, 2011	LFCCs begin receiving appeals within seven (7) business days of the date

	of receipt of the initial LFCC decision or fourteen (14) calendar days from the date the decision was mailed, whichever is earlier.
June 3, 2011	Deadline for decisions by LFCC on all local organization appeals.
June 30, 2011	Deadline for completion of 2011 National/International List of Participating Agencies (sent to campaigns via email)
July 29, 2011	Deadline for Disbursement of Second-Quarter Disbursements to 2010 CFC Designated Charities
July 29, 2011	Target date for OPM to complete Local appeals.
August 1, 2011	2011 CFC Audit Guide reports and supporting documentation must be submitted to the LFCC.
September 1 – December 15, 2011	2011 Combined Federal Campaign Official Solicitation Period. -- 5 CFR §950.102(a)
September 15, 2011	Deadline for LFCCs to send copies of the 2011 CFC Audit Guide and supporting documentation to OPM.
November 1, 2011	Deadline for Disbursement of Third-Quarter Disbursements to 2010 CFC Designated Charities